

September 24, 2020

Dear Parents and Guardians-

I am thrilled to be writing an "official" Welcome Back Letter! As I am sure many of you know, on Monday, October 5<sup>th</sup>, 2020, we will be welcoming our students back into the Westwood Preschool Classrooms! Our class times will remain the same as last year (am- 8:15-11:30 and pm- 12:30-3:45). Currently we will be following Washington Locals schedule of attendance which include Monday, Tuesday, Thursday and Friday. More information will be forthcoming from your classroom teachers concerning arrival and departures. These procedures will look a bit different than they have in the past.

Due to COVID-19, a few practices that we will put into place include: not permitting any visitors into the buildings so pick-up and drop off must occur outside, student's temperatures will be taken upon arrival and we will ask that students wear masks in all common areas (busses, hallways, restrooms, etc.). We are working to the best of our ability to ensure the cleanliness of our facilities. Sanitization is occurring frequently throughout our hallways, restrooms, and in our classrooms. Safety is our number one priority.

We look forward to bringing your child back into the classroom and working with them face to face! Please let me know if you have any additional questions.

Yours in Education,

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